

Dear Sir/Madam

In the light of above particulars I request your honour to consider my application and give me a chance to serve under your kind control. I assure you Sir, I will perform my duties to the best of my ability.

Thanking you.

Yours Sincerely,

Mohammad Atif

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OBJECTIVE

Looking forward for a challenging job in a reputable organization related to my areas of interest that enhances my professional abilities and gives me an opportunity to prove my skills and utilize my knowledge.

PERSONAL PROFILE:

FATHER NAME	:	SALAH-UDDIN
N.I.C	:	42000-6529798-1
D.O.B	:	18-SEP-1983
MARITAL STATUS	:	MARRIED
RELIGION	:	ISLAM
DOMICILE	:	KARACHI.

EDUCATION / QUALIFICATIONS:

2003-2005	:	B.COM KARACHI UNIVERSITY
2001-2002	:	H.S.C (Pre-Engineering) Examination. GOVT. CITY COLLEGE, KARACHI.
1999-2000	:	S.S.C Examination. ST JUDE'S HIGH SCHOOL KARACHI.

TRAINING COURSES:

WEB- DESIGNING
COMPUTER PROFESSIONALS KARACHI.
(Adobe Photoshop, Dreamviewer, JavaScript, ASP3.0).

THE COMPUTER WORLD
Computer Hardware, Networking, A+ + and Ms Office.

Techno-Ed (Pvt.) Ltd
CCNA (Cisco Certified Network Associate)

PROFESSIONAL SKILLS:

WINDOWS (All versions), D.O.S
Maintenance Microsoft **SQL SERVER** 2000/2005/2008
MS VB (6.0)
MS **ISA** SERVER 2004/2006 /Forefront
Maintenance and configuration **DSL**, **DSL Routers**
Configuration **IP PHONE** Protocols **SIP / IAX** etc.

DHCP,DNS, LDAP. CONFIGURE DVR ,phone& CCTV CAMERA .

Create the Networking Infrastructure

- Site Survey for consolidated LAN-WAN project.
- Prepare the survey reports, the Network design & LAN diagram according to the site requirements.

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- Installation & configuration of of the network devices
- Installation & configuration of WAPs.
- Supporting the Network infrastructure
- Trouble shooting network connectivity
- PPP & VPN management.

Backup – using RAID technology.

Feb 2015 to date: LaGuardia Petroleum

(Karachi)**Till Know**

Petroleum and Logistic

“ ASSISTANT MANAGER IT

Duties:

Managing a team of over 30 administrative & technical staff. Strengthening the IT infrastructure through to implementing new technologies. Responsible for hardware and software installation, maintenance and repair. Performing routine audits of systems and software. Manage the IT budgets and expenditure on hardware and software. Developing & maintaining the company IT systems, software and databases. Recommending and implementing improvements and efficiencies. Reporting to the Director & Finance Manager. Having excellent time management, confidentiality & communication skills. Having strong IT, commercial, planning and budgeting skills. Management of server software and associated backup routines. To evaluate, test, advise, train and support I.T. related projects. Procurement of IT hardware, software and maintenance products & services. Responsible for the recruitment and training of new staff. Writing documentation for ICT procedures, security and disaster recovery. Maintaining documentation of changes regarding users, functions & systems. Managing the internal & hosted network infrastructure including: firewalls, servers, switches and telephony.

Planning and Integration Support Install, support, and project manage the opening of 3+ locations. Install, configure, and troubleshoot secure LAN's, WAN's, & Intranets. Consistently managed numerous simultaneous technical projects / lead engineer for many client-related store openings, installs & upgrades. Provide networking solutions that both accommodate special needs on time and within budget.

Responsible for defining and IT recovery plan for servers and workstations

Support and maintain network hardware, network Operating Systems, and Compassion system applications. Performing daily, weekly, monthly maintenance backups/restorative exercises (Backup Exec), reviewing server logs for potential issues, as well as by ensuring that anti-virus software and security patches are routinely updated and functioning (Ensuring overall server configuration integrity)
Manages Windows network (users, computers, printers, etc) with Active Directory.
Support and maintain Mailer Daemon

KEY SKILLS AND COMPETENCIES

Extensive knowledge of: Microsoft Windows Server 2012, 2008, 2003 Microsoft 2003, 2008 and 2012, wired and wireless networking skills, desktop and server hardware and antivirus and remote support products.

Feb 2005 to date Jan 2015: Dehlawi Optical Industries.

(Karachi Export Processing Zone) **Karachi Pakistan**

ASSISTANT MANAGER IT / NETWORK ADMINISTRATOR

Experience and Responsibilities include

I was Responsible for Network Administrator for 53 Pc's (Upgraded Network from 4 to 53 pcS

Network Engineer and Network Security Administrator highly qualified to design, install, and manage enterprise networks and their requisite security infrastructure. Skilled at configuring and troubleshooting an extensive range of network and security equipment: routers and switches, firewalls, and Windows servers, network management applications, routing protocols, WAN and wireless technologies, IP telephony. Consistently seeking and implementing new and more efficient processes to improve the company LAN, WAN and security architecture. Team player and an innovator who is willing to go the extra mile to achieve company objectives. Self-motivated and a quick learner, constantly studying and training to keep abreast of new technologies.

IPSEC VPN Configuration and troubleshooting, advanced routing protocol security.

EXCHANGE SERVER DEPLOYMENT Platform

Microsoft Windows 2003, 2008 Professional

It's a Windows 2003, 2008 Base Implementation which performs the task of Mail receiving and sending to one to another domain and maintains Spamming.

Deployment/Administration/Maintenance

(IIS, Exchange Server 2003, 2008, ISA Server 2004, 2006, LDAP, DHCP, LAN, FTP) Web Hosting, Email, configure .

Administration & Maintenance (Asterisk Open Source) PABX.
Provides network support to organization's client.

March 2004 TO 2005 : Alpha Container Industries

Alpha Container Industries Manufacturer of collapsible tubes of Aluminum and Laminate.

Experience and Responsibilities include

NETWORK ADMINISTRATOR

I am looking to expand and further my experience within a network administration environment, i have experience of most Microsoft OS's, Servers, Clients (hardware and Software) anti virus protection, spam filtering, ISA 2004/ Exchange 2003, Symantec Corporate Antivirus. Configure / Implemented (Small Business Server) Routine office work Settlement of workload for junior staff Daily check DPR.

Technical Skills :

- Cisco Certified Network Associate(CCNA)
- Know basics of how to Install, Configure and Administer Windows XP.
- Install, configure a 2900 series Cisco Router, awareness in TCP/IP; OSI Layers, IP-Sub netting, VLAN, TCP/IP; administer Networking; Wireless Technologies.
- Configuration of IOS; management of commands.

HARDWARE

All, Hdd Partition, Power Supply, Cd Rom, Monitor fault Repairing Networking Installation LAN, WAN. Basic Networking Concepts, Networking functions, effects of Repairs/problems.

Communication EXTRA SKILL

Good Communication Skill on English and Urdu.

EXTRA SKILL

- *THIN CLINTS RDP SETTING AND CONFIGURE.*
- *PRINT AND FILE SHARING FOR WINDOWS CLIENT.*
- *SQL SERVER 2000 ,2005AND 2008*
- *ISA SERVER 2004,2006 AND FOREFRONT*
- *CCTV CAMERA ,DVR IP CAMERA CONFIGURE*
- *DSL SETTING ,WIFI ,WIRELESS CONFIGURE*
- *IP PHONE ,SIPPHONE AND IAX PHONE SETTING AND CONFIGURE*
- *DHCP*
- *DNS*
- *VPN ROUTER POINT TO POINT CONNECT*
- *ACTIVE DIRECTORY USERS AND GROUP SECURITY POLICY*
- *SHARE POINT SERVER*
- *SAN DEVICE & NAS DEVICE CONFIGURE*
- *IP PBX ASTERISK TRIXBOX 2.8*
- *THIN CLINT*
- *EMAIL SERVER (MAIL DAEMON,EXCHANGE SERVER,LINUX SERVER)*
- *DOMAIN & WEBHOSTING*

- • Assembling & disassembling the computers;
- Configuration of the Computers with the internet;
- Connecting the printers with the desktops & laptops;
- Connecting & Configuring the Network Printers;
- Routing & configuring the Network & LAN cables;
- Make LAN Cable Connecters;
- Solving the regular upcoming Hardware issues;
- Evaluating the network issues;
- Solving the technical issues of the employees;
- Install & Configure PABX to Phone Lines & Ext;
- Managing Phone Lines Recording;
- Performing functions of installing, repairing and maintaining CCTV cameras;
- Check Internet Links & Communicate with ISP Providers;
- Infrastructure and implement Windows Server 2000, 2003, 2008 R2, 2012 R2;
- Installing Domain Services, DHCP, FTP Server, Message server, Net Support etc;
- Managing Active Directory, Creating users, Group Policies;
- Managing and Administrating all user Domains and Accounts;
- Managing Virtual Environment Hyper-V / VMware ESXi & Clients;
- Networking, LAN & WAN trouble shooting. Network Auditing, Knowledge of configuration and maintenance;
- Configuration Routers and Switches;